**MATTHEW QUINLAN**

11804 Engleman Rd | Warren, MI 48089 | mquinlan27@gmail.com | (248)561-5341

**SUMMARY OF QUALIFICATIONS**

* 8+ years’ experience in management and training
* Ability to make independent decisions in stressful situations
* Strong interpersonal skills
* Excellent verbal communication skills
* Experienced in team leading
* Successful in learning and comprehending new systems and methods

**WORK EXPERIENCE**

***Joint Terminal Attack Controller***

United States Marine Corps – Camp Lejeune, NC (August 2012 – August 2020)

* Controlled and called for fire from artillery and mortars and called for air strikes.
* Responsible for the well-being and tactical efficiency of 6-7 Marines over 4 deployments.
* Managed the accountability of over 300,000 dollars worth of gear at any given time.
* Reported briefs and after action reports to high ranking officers for over 50 missions.

***Senior Sales Representative***

Maven- Jacksonville, NC (August 2020 – November 2020)

* Communicated and responded accordingly to customer needs.
* Conducted roof inspections for clients who had any roofing issues.
* Built rapport and relationships with long-term customers.
* Created business from new or existing customer accounts.
* Maintained over 2,000 dollars of gear.

***Delivery/Installation***

Fitness Things- Livonia, MI (September 2021- July 2022)

* Maintained and operated 2 over 20-foot delivery trucks.
* Managed the accountability and delivery of between 20-50 thousand dollars worth of fitness equipment at any given time.
* Service and troubleshoot errors or issues with any fitness equipment given.
* Maintained communication with clients throughout the entire delivery process.
* Built and constructed over 100 pieces of fitness equipment.
* Managing and organizing warehouse layout.

***Acrylic Bath and Shower Installer***

Five Star Bath Solutions- Macomb/Oakland County, MI (July 2022- Present)

* Maintained and installed over 50 showers and bathtubs all over Macomb and Oakland County.
* Conducted demolition and constructed remodel of over 50 bathrooms.
* Maintained and operated work truck and over $4000 worth of demolition and construction tools.
* Installed new toilets, vanities, light fixtures, and shelving in bathrooms.
* Maintained communication with customer through entire installation process.

**EDUCATION**

***Fire Academy***

Coastal Carolina Community College ***–*** Jacksonville, North Carolina (2020)

***High School Diploma***

Berkley High School – Berkley, Michigan (2012)